



**AUTHORIZATION AGREEMENT FOR DIRECT PAYMENT VIA ACH
(ACH DEBITS)
FOR ASSOCIATION'S BANKING WITH PACIFIC WESTERN BANK**

Authorization for Direct Payment via ACH (ACH Debits)

What it is and how it works:

- This form can be completed online at www.sigmgmt.com/ach-authorization-form.
- Direct Payment via ACH is the transfer of funds from a consumer account for the purpose of making a payment.
- It's convenient and your payment will always be on time.

Authorization:

I (we) hereby authorize Signature Management Solutions, LLC ("COMPANY") to initiate debit entries to my (our) **(select one)** Checking Account or Savings Account indicated below at the depository financial institution named below ("DEPOSITORY") and to debit the same to such account for the purpose of collecting assessments for my community association. I (we) understand that this debit will occur on or about the 1st business day each month in which assessment payments are due. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of United States law.

City: _____ State: _____ Zip: _____

Routing Number (9 digits): _____ Account Number: _____

I (we) understand that this authorization will remain in full force and effect until I (we) notify COMPANY in writing by email to support@sigmgmt.com, by fax to (407) 379-1456, or by mail to 686 N Hunt Club Blvd, Suite 180, Longwood, FL 32779 that I (we) wish to revoke this authorization. I (we) understand that COMPANY requires at least three (3) business days prior notice in order to cancel this authorization.

My association is: _____

My unit address is: _____

Name(s): _____ (Please print) _____ (Please print)

Signature(s): _____

Date: _____

NOTE: A VOIDED CHECK MUST BE ATTACHED TO THIS FORM TO BE PROCESSED PROPERLY

Important notes:

- Return form with a void check to:
 - Email: accounting@sigmgmt.com
 - Fax: (407) 379-1456
 - Mail: Signature Management Solutions, LLC
686 N Hunt Club Blvd, Suite 180
Longwood, FL 32779
- Only the current assessment amount will be debited from your account. Any additional charges will have to be paid separately.
- If there is a balance on the account, it should be paid separately and prior to the due date to avoid incurring additional fees.

Management Company Use Only:
Acct ID: _____
Date Entered: _____



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